

West Calcasieu Airport Managing Board

Special Meeting Minutes

August 25, 2015

I. Call to order

Chairman Dalton Langford called to order the special meeting of the West Calcasieu Airport Managing Board at approximately 12:00 p.m. on August 25, 2015, at the offices of Meyer & Associates, 600 Cities Service Hwy., Sulphur, Louisiana.

II. Invocation

Tim Dougherty led the invocation.

III. Pledge of Allegiance

Pledge led by R. K. Levens and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ Dalton Langford
- ✓ Don Chamblee
- ✓ R. K. Levens
- ✓ Tim Dougherty

(Joe Palermo and Dana Keel were not present at the meeting.)

(Others also present at the meeting were: Tim LaFleur, Chuck Stutes, Kris Kelly and Sheila Burton.)

V. Discuss and award contract for the Lighting Rehabilitation Project

Chuck Stutes passed out copies of the Bid Review and Award Recommendation letter for the Lighting Rehabilitation Project and explained to the Board the purpose of the special meeting is due to the fact the Louisiana Public Bid Law requires that you make an award within 45 days when you open bids. Chuck said if the Board waited until next week's regular meeting, it would pass the deadline. Chuck stated the grants haven't been issued yet by the FAA, so he recommended awarding the contract contingent upon receiving the

grants by the FAA. Chuck announced there were five (5) bids for the Lighting Rehabilitation Project. The lowest bid was by Kaough & Jones Electric Company of Lake Charles with a total base bid of \$471,397.90 and a total Alternate No. 1 bid of \$24,244.00. Chuck told the Board the estimate on the job was \$590,000. Don Chamblee asked if the "Alternate 1" was an add. Chuck answered that the "Alternate 1" was for an add of LED lighting. The base bid includes incandescent lighting. Don also asked if the request was for the base plus the alternate. Chuck answered "yes."

Chuck told the Board that Meyer & Associates is recommending that the Board award a contract to Kaough & Jones Electric Company in the amount of \$495,641.90 for the base bid and Alternate No. 1, contingent upon the concurrence of the FAA/LDOTD. R. K. Levens made a motion to award a contract to Kaough & Jones Electric Company in the amount of \$495,641.90 for the base bid and Alternate No. 1, contingent upon the concurrence of the FAA/LDOTD, 2nd by Don Chamblee. No opposition. Motion carried.

VI. Discuss and award contract for the Runway Rehabilitation Project

Chuck Stutes explained the project was supposed to be for pavement marking only; however, after further review, it was decided the runway also needed sealing and rejuvenation. Chuck said the project received 2 bids. The 2nd bid turned out nonresponsive due to the fact the contractor did not place his contract license on the outside of the envelope, which is required by Louisiana Public Bid Law. The one responsive bid is from Sunbelt Sealing, Inc., in the amount of \$136,925.00 for their base bid. Chuck stated the pre-bid estimate was \$131,200.00. Chuck said the responsive bid is within 5% of the pre-bid estimate, so it's fine. Don Chamblee asked where Sunbelt Sealing is located. Chuck answered "Mississippi." Don also asked if Meyer & Associates had ever worked with Sunbelt before. Kris Kelly stated they bid on a couple of jobs, but he doesn't think they have done work at the airport. Chuck said this is a specialized business, and there aren't many in the South. Tim Dougherty asked if there was a certain time of the year best to do this type project. Chuck answered not particularly, that it is really driven by the timeline of the FAA/DOTD. Chuck said if you had to pick a time, fall would be best since it's normally drier and cooler. R. K. Levens asked if it was okay with the bid laws to only have one bid. Chuck answered "yes."

Don Chamblee asked if there was going to be a possible conflict of working on both projects and the impact it will have on the runways/taxiways. Kris Kelly stated they are hoping the timing will work out where the pavement job is constructed before the electrical contractor gets on the runway. There was further discussion regarding the projects and how they will affect the runways/taxiways and possible closures. Chuck said there will come a point where the runway will need to be closed. R. K. Levens asked how long the runway will be closed down. Kris Kelly stated the pavement job is allowed a week, but he can't remember what was allowed for the lighting job. Kris said he believes it is either seven (7) or ten (10) days for the lighting job. Chuck said they will probably need to have weekly coordination meetings on the jobs since it is an active operation area. Kris stated the contractor has to report to Tim LaFleur at the end of each day to let him know where the job left off and to give an update when they are getting close to finishing the job.

Don Chamblee made a motion to award the construction contract for the Runway Rehabilitation Project to Sunbelt Sealing, Inc., in the amount of \$136,925.00 for the base bid, contingent upon concurrence of the FAA/LDOTD; 2nd by Tim Dougherty. No opposition. Motion carried.

VII. Public Comments

Chairman Dalton Langford announced he received a call from someone named "Jody" stating that there was a call complaining that the Airport had blocked the roadway on 108. Chairman Langford guessed it was due to where First Flight was going underneath the road to tie into the water. Chairman Langford warned the Board that they will probably be getting complaint calls throughout this whole First Flight project from the public. Don Chamblee said he also received a call at the airport that some people leaving the airport got blocked by the fire station for 15 minutes due to pipe being moved across the road. Don said he spoke with one of First Flight's representatives and asked them to try not to block the road longer than 5-minute intervals, if possible. Don stated there will probably be issues come up when the lighting and runway projects begin, also.

VIII. Adjourn

Chairman Langford entertained a motion to adjourn the meeting. R. K. Levens made a motion to adjourn the meeting, 2nd by Don Chamblee. No opposition. Meeting adjourned at approximately 12:15 p.m.



Chairman



Acting Secretary